



General Board Kick-Off Meeting Sunday, August 29th, 2021

Members present: Joelle Baugher, Kate Broadbent, Jenni Carman, Denise Cook, Gretchen Hueni, Morgan McGill, Liz McKee, Kate Olivier, Dominique Parkinson, Sara Terrell, and Sue Vinyard.

Welcome/President's Remarks

Jenni reported that the Christamore House's after school and youth programming is running smoothly; however, they are continuing to be vigilant with regard to senior programming. The house is preparing for a virtual delivery of services if it becomes necessary.

The House was the recipient of a \$100,000 grant from Indy Rents. Lilly Endowment has indicated that they will accept a proposal for additional funding for 2021.

The House experienced flooding in the basement and are in need of approximately \$15,000 to make repairs. LaToya is expected to submit a grant to The United Way to support the expenditures. The House also experienced roof damage as a result of the early summer's hailstorms but insurance is expected to cover those expenses

The House is in need of Math tutors.

In Person House Meeting Discussion

A significant number of House staff are not vaccinated; therefore, the Board has advised that we reconsider holding the September 8th General Meeting at the House. Jenni will explore a location that can provide outdoor meeting space for the September meeting, and stated that the October meeting that she is hosting can be held outdoors (weather permitting) as well.

Folders/Materials

Jenni reviewed the materials that are in our folders and will forward electronic copies of all documents. Regarding the Final Report Template, it is highly recommended that Board members/committee chairs record information monthly so that a complete transition of information can be made at the conclusion of the year.

Website Update – Liz McKee

Liz reported that the website updates are in progress and the gallery of pictures is being updated. Exciting features of the updated website include a “members only” portal where all documents will live, including our directory, bylaws, meeting minutes, committee reports/information, etc.

A printed membership directory should be ready to distribute at the September General Meeting.

Liz reported that the Guild will start to transition to using Microsoft 365, a digital repository which provides a centralized, cloud-based location to store and access files, etc. It will allow each committee to have a dedicated email address in addition to other features. For a nonprofit, the service is a mere \$3 per month.

Brainstorming

A strategic measure that Jenni would like the Board to focus on this year is strengthening the working relationship between the Guild and the House. She facilitated a brainstorming exercise where we identified how we currently serve the House, and how we might position ourselves to partner with the staff to deliver our Mission to the community. Jennie will compile our ideas and schedule a meeting with LaToya, in hopes of understanding her needs and engaging her in developing a partnership plan.

Adjournment

Next general meeting is Wednesday, September 8th. General Board Meeting Date notices will be emailed to members.

Minutes submitted by: Gretchen Hueni, Secretary